



December 01, 2008

Dear Berlin National Module Students,

We are looking forward to welcoming you at Freie Universität Berlin and Humboldt-Universität zu Berlin for the upcoming National Module here in Berlin! Your group consists of 10 students - 7 Euromasters and 3 Trans-Atlantic Masters. In the following, I will give you an overview of the steps you need to take upon arrival and during the first days of the module.

General Information

The Berlin National Module runs from January 7 throughout March 28, 2009. You will have classes during the first 10 weeks. The remaining 2 weeks are free for you to concentrate on your *Modularbeiten*. Our **first meeting**, the **Orientation** and a **Welcome Reception**, will take place on **Tuesday, January 8 from 12:00 to 16:00** at the Otto-Suhr-Institut (Freie Universität), Ihnestraße 21, 14195 Berlin¹.

Curriculum

The National Module curriculum consists of a lecture, seminars, workshops and colloquia, all of which are compulsory. In addition to the assignments of the courses, you are required to compose a *Modularbeit* on a topic of your choice. **Reading packs** for the courses are currently being prepared for you. They will be **ready for pickup at my office from January 5th** on. Please see the attached documents for information on course times and venues.

Administrative Steps

Getting settled and completing the bureaucratic tasks necessary for university registration will surely take up some of your time after arrival. We recommend you take care of all steps as soon as possible, in order to make use of your semester ticket and other student discounts. These **documents are required for registration**:

- *EM/TAM Acceptance Letter from the BGSS*
- *Police Registration/ Meldebescheinigung*
- *Freizügigkeitsbescheinigung (EU Citizens) or Visa²*
- *Proof of Health Insurance*
- *Proof that you transferred the registration fee*

The student handbook you received in your welcome packages answers most questions regarding bureaucracy. Should you have further questions, feel free to contact me any time. **Bring all the documents to our office by January 14th the latest.** We will take care of the rest of the registration process for you. You will receive a preliminary Student ID soon after, which will serve as your public transport ticket.

¹ See enclosed map for directions.

² Preliminary registration is possible without a visa. It must be handed in as soon as obtained.

Semester Fee

In order to register with Humboldt-Universität zu Berlin you need to pay a semester fee of **197,18 €**. The fee includes a six month pass for Berlin's public transport (which would otherwise cost ~€70/month). You can either **pay in cash** at the university cashier's office³ **or transfer** the fee to a university bank account. Either way, please wait for your "Einschreib-Nummer", which I will send soon. Your transaction cannot be linked to you without it.

Bank Details:

Account holder:	Humboldt-Universität zu Berlin
Bank:	Berliner Bank AG
Account:	43 90 99 22 00
BLZ (Bank ID):	100 200 00
Verwendungszweck (Memo):	Immatrikulation WS 2008/09 Einschreib-Nr.: _ _ _ _ _
SWIFT Code:	BEBEDEBB
IBAN Nr.:	DE02 1002 0000 43 90 99 22 00
Amount to transfer:	€197,18

Because your stay in Berlin lasts only half the semester, the **Berlin Graduate School of Social Sciences will reimburse you half of the semester fee**. You will receive €98,59. In order to process the payment in a timely manner, please bring the attached reimbursement form and a proof of payment by our office along with the other documents.

Questions

Questions asked during the video conference with Bath:

- Do I have to register with the police if I stay in Berlin for less than three months?
- *Yes you do! The university requires the police registration.*
- Where do I apply for my German Visa? Is the Visa of another Schengen Country sufficient?
- *Applications for Student Visas must be handed in at a German Embassy or Consulate. Visas from other Schengen countries are not sufficient, because they are only valid for tourist travel.*
- What qualifies as a proof of health insurance?
- *Members of a German Public Health Insurance can present their Health Insurance Card. Private or Foreign Insurances need to be certified at the office of one of the German Public Health Insurance Companies. The certificate you receive there will serve as your proof.*

Begrüßungsgeld

Berlin grants students who move their primary place of residency into town a **onetime payment of €110** – the so called *Begrüßungsgeld*. All you have to do is fill out a form and hand it in to the university cashier. Details on this will follow upon your arrival.

Contact Details

If you have questions, or require further information, feel free to contact me or Alexander Raev:

Steffen Buchsteiner

Program Coordinator
Luisenstraße 56, Room 339
10117 Berlin

Tel: +49 30 2093 5323
Fax.: +49 30 2093 5348
e-mail: buchstes@cms.hu-berlin.de

³ Located in the Main Building, Unter den Linden 6, ground floor. To do so, you need to pick up a deposit form at our office.

My office days are Monday, Wednesday and Thursday. I am there from 10:00 to 18:00. On the other days, you will best reach me via e-mail.

Alexander Raev
Program Assistant

Tel: +49 30 2093 4455
Fax.: +49 30 2093 5348
e-mail: raevalex@cms.hu-berlin.de

He works in the same office, Mondays and Wednesdays, 11:00 to 16:00.

I am looking forward to seeing you all soon!

Best wishes,

Steffen Buchsteiner



Euromasters & Trans-Atlantic Masters in Berlin

National Module: „Deutschland in Europa“
05. Januar – 27. März 2009

Dienstag, 06. Januar:
Orientation, 12 – 14 Uhr
Willkommens- & Einführungsveranstaltung, 14 – 16 Uhr
Ort: Otto-Suhr-Institut, Ihnestr. 21, Raum 202

Kursplan (Beginn: Mittwoch, 07. Januar)

I. Deutschland und Europa					6 CP
SE	Peters	Deutschland in Europa: Ein deutsches Europa oder ein europäisches Deutschland?	MI, 14-16	Ihnestr. 22, R. 21-b	
WKSH	Mello	Deutschlands Außenpolitik zwischen Kontinuität und Wandel	9.3. & 10.3. 10-15	LU 56, R. 122	
II. Politisches System					6 CP
SE	Matthes	Das politische System im vereinigten Deutschland	FR, 12-14	LU 56, R. 143	
WKSH	U. Raiser	Islam in Europa – Testfall für eine Politik der Vielfalt	26.1. & 27.1. 9-14	LU 56, R. 122	
III. Aktuelle Fragen der deutschen Politik					3 CP
VL	Glaeßner/ v. Steinsdorff	Das politische System der Bundesrepublik Deutschland	DO, 12-14	LU 56, R. 123, am 15.1. & 12.3.: R. 143	
COLL	Mello	Aktuelle Fragen der Deutschen Politik	DO 14-16 ¹	R. 123, am 15.01.; 12., 19., 26. 03. -> R. 122	
Modularbeit					6 CP
BLK-COLL	Peters/ v. Steinsdorff/ Matthes/ U. Raiser	Präsentation der Modularbeiten	Woche vom 23. Feb- 27. Feb	Ca. 2-3 Stunden/Raum (TBA)	

Veranstaltungsorte:

Otto-Suhr-Institut (OSI): Ihnestr. 21, 14195 Berlin (U3-Thielplatz)

Uni 3: Universitätstr. 3b, 10117 Berlin (U6/S Friedrichstr.)

LU 56: Luisenstr. 56, 10115 Berlin (Charité)

¹ Nicht wöchentlich. Außentermine finden je nach Verfügbarkeit der Gesprächspartner auch an anderen Tagen statt. Bisher bekannt: 9. Februar, US Botschaft.



Wochenplan

	Montag	Dienstag	Mittwoch	Donnerstag	Freitag
10.00-12.00					
12.00-14.00				Vorlesung GJG, SVS; LU56, R.123	Seminar CM; LU56, R.143
14.00-16.00			Seminar IP; IH22, R.103	Colloquium PM; LU56, R.123	
16.00-18.00					

- *Ingo Peters*: Deutschland in Europa: Ein deutsches Europa oder ein europäisches Deutschland?
- *Gert Joachim Glaeßner*, *Silvia von Steinsdorff*: Das politische System der Bundesrepublik Deutschland
- *Patrick Mello*: Aktuelle Fragen der Deutschen Politik
- *Claudia Matthes*: Das politische System im vereinigten Deutschland

Workshops:

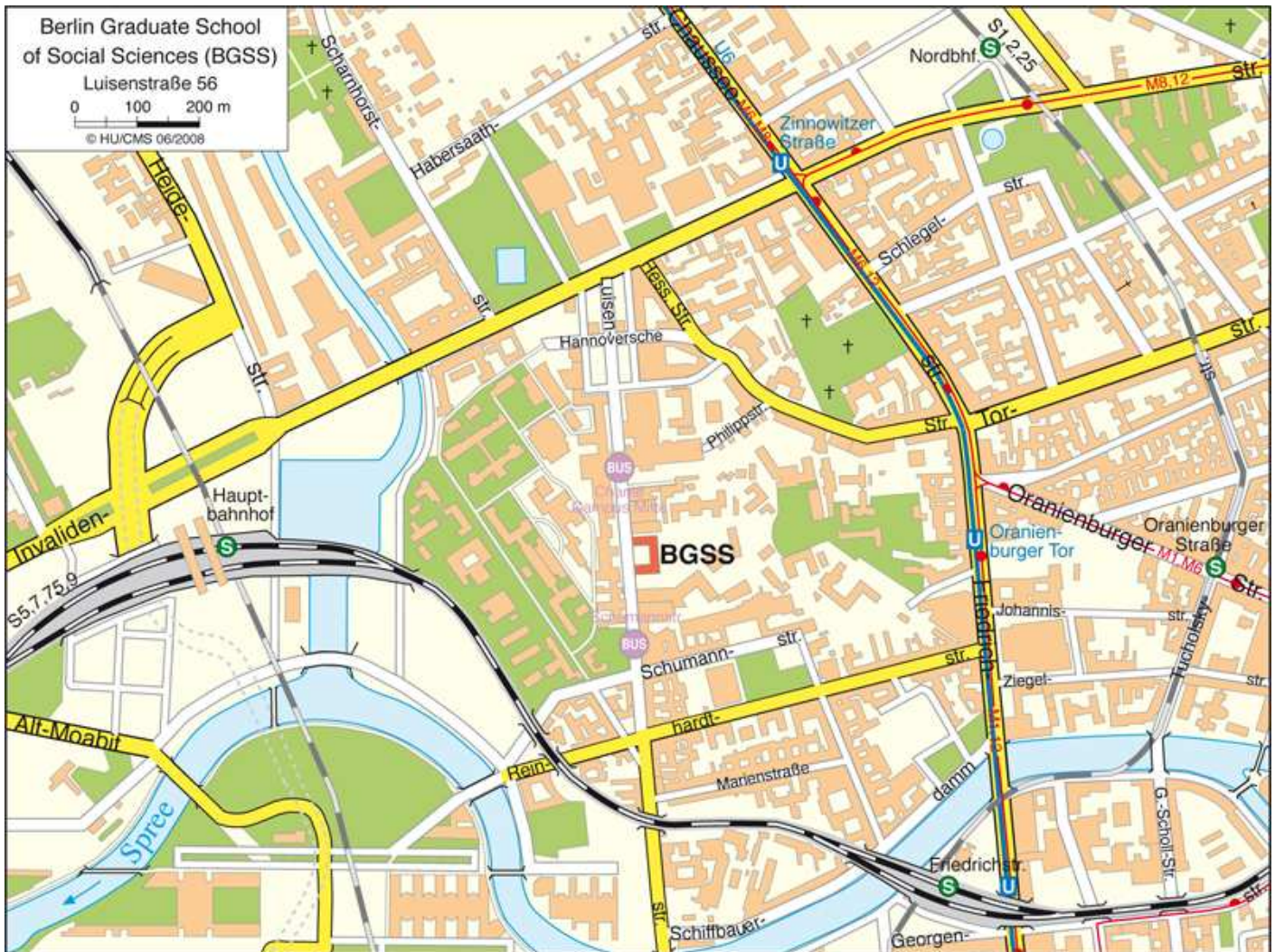
- *Ulrich Raiser*: Islam in Europa – Testfall für eine Politik der Vielfalt; am 26.01. & 27.01.
- *Patrick Mello*: Deutschlands Außenpolitik zwischen Kontinuität und Wandel; am 9.3. & 10.3.



Terminübersicht

Januar		Februar		März	
1 Do		1 So		1 So	
2 Fr		2 Mo		2 Mo	
3 Sa		3 Di		3 Di	
4 So		4 Mi		4 Mi	
5 Mo		5 Do	Klausur I	5 Do	
6 Di	Orientation	6 Fr		6 Fr	Essay Peters
7 Mi	Kursbeginn	7 Sa		7 Sa	
8 Do		8 So		8 So	
9 Fr		9 Mo	US Botschaft	9 Mo	WS Mello
10 Sa		10 Di		10 Di	WS Mello
11 So		11 Mi		11 Mi	
12 Mo		12 Do		12 Do	
13 Di		13 Fr	Essay Matthes	13 Fr	
14 Mi		14 Sa		14 Sa	
15 Do		15 So		15 So	
16 Fr		16 Mo		16 Mo	Klausur II (per Email)
17 Sa		17 Di		17 Di	
18 So		18 Mi		18 Mi	
19 Mo		19 Do		19 Do	
20 Di		20 Fr		20 Fr	
21 Mi		21 Sa		21 Sa	
22 Do		22 So		22 So	
23 Fr		23 Mo	BlockColl	23 Mo	
24 Sa		24 Di	BlockColl	24 Di	
25 So		25 Mi	BlockColl	25 Mi	
26 Mo	WS Raiser	26 Do	BlockColl	26 Do	
27 Di	WS Raiser	27 Fr	BlockColl	27 Fr	Abgabe Modularbeiten
28 Mi		28 Sa		28 Sa	
29 Do				29 So	
30 Fr	Thema Modularbeiten			30 Mo	
31 Sa				31 Di	


Lageplan der BGSS, Luisenstr. 56 Haus 1




Berlin Graduate School of Social Sciences
Luisenstraße 56, Haus 1
10117 Berlin-Mitte

Verkehrsverbindung


S-Bahn

-  S5, S7, S75, S9 -> Hauptbahnhof
- S1, S2, S25 -> S Nordbahnhof
- S1, S2, S25, S5, S7, S75, S9 -> S Friedrichstraße













Bus

-  147 -> Schumannstraße, bzw. Charité Campus Mitte

U-Bahn

-  U6 -> U Zinnowitzer Straße, U Oranienburger Tor, U Friedrichstraße

Anfahrt Otto-Suhr-Institut, Ihnesstr. 22

Adresse/Haltestelle	Verkehrsmittel	
 Friedrichstr.	 Richtung:  Alt-Mariendorf	
 Hallesches Tor Hallesches Tor	 Richtung:  Uhlandstr.	
 Wittenbergplatz  Wittenbergplatz	 Richtung:  Krumme Lanke	
 Thielplatz		
 Thielplatz	Richtung: Ihnesstr. 22: Ca. 450 m Fussweg	Gesamtfahrzeit: ca. 45 min

Karte U-Bahnhof Thielplatz

