

Administrative Boards Meeting

June 2008

The following courses were approved by the Administrative Boards via Email

1. Curriculum Proposals

The following curriculum proposals were approved by the Administrative (all proposals are attached to the end of this document):

- American Studies: The Boards approved moving all courses, degree programs (the degree will remain the MA in Folklore), affiliated faculty, and budget from the Curriculum into the Department of American Studies, on June 30, 2008, with an effective date of July 1, 2008.
- Disband curriculum in Folklore: The Boards approved the removal of the curriculum with an effective date of July 1, 2008.



UNC
COLLEGE OF
ARTS & SCIENCES

THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

OFFICE OF UNDERGRADUATE
CURRICULA

CAMPUS BOX 3504
300 STEELE BUILDING
CHAPEL HILL, NC 27599-3504

T 919.843.7773
F 919.843.6557

July 8, 2008

Joy Kasson, Chair, Department of American Studies
Glenn Hinson, former Chair, Curriculum in Folklore
CB# 3520, Greenlaw Hall

Dear Joy and Glenn:

Your proposal to move all courses, degree programs (the degree will remain the MA in Folklore), affiliated faculty, and budget from the Curriculum into the Department of American Studies was approved by the Administrative Boards on June 30, 2008, with an effective date of July 1, 2008. The Boards also approved disbanding the Curriculum in Folklore, with an effective date of July 1, 2008.

Concerning disbanding the Curriculum in Folklore: I ask that Debby Simmons-Cahan complete the Department Update Form located in the University's Organizational File (<http://oira.unc.edu/planning-and-decision-support/additional-resources-for-planning/organizational-file.html>). The College of Arts and Sciences (Dee Reid) will provide a press release (as appropriate) and change the College of Arts and Sciences website.

As the new Associate Chair of American Studies and Director of Graduate Studies in the Department of American Studies, I am asking Patricia Sawin to work with Debby Simmons-Cahan to make changes in the telephone directory, undergraduate bulletin, graduate record, mail services, and the Office of Sponsored Research (if appropriate), ITS, OASIS, etc. She also needs to remove materials from the website (redirect them to American Studies) and notify the University webmaster to make changes on the official website.

By copy of this letter to the Graduate School, the Registrar, the Provost, and to General Administration, the following offices are informed of this change and asked to update their records effective July 1, 2008.

Please let me know if I can help in any way.

Sincerely,

Bobbi Owen
Senior Associate Dean for Undergraduate Education

cc: Jay M. Smith, Associate Dean for Undergraduate Curricula
Tammy McHale
Alice Poehls, University Registrar
Stephanie Schmitt, Graduate School
Office of the Provost

Institutional Research and Assessment
General Administration
Bill Andrews, Senior Associate Dean, Humanities and Fine Art
Debby Simmons-Cahan



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

**DEPARTMENT OF AMERICAN STUDIES
CURRICULUM IN FOLKLORE**

(919) 962-4062

College of Arts and Sciences
CB #3520, Greenlaw Hall
Chapel Hill, N.C. 27599-3520

May 15, 2008

Dean William L. Andrews
College of Arts and Sciences
206 South Bldg., CB #3100
UNC-CH

Dear Bill,

After many productive conversations, the faculties of the Dept. of American Studies and the Curriculum in Folklore overwhelmingly approved the merger of the two units, to yield a single and united department. Included with this letter, you will find the "Outline for an Agreement in Principle" that our faculties drafted and approved. This document articulates our shared vision, sets forth an administrative framework, and includes a full listing of our combined faculty.

The outline does *not* include details about departmental governance, as this is an area that we hope to develop further in the year ahead.

We appreciate the guidance that you have offered both of our units over the past year, and look forward to working with you as a single, merged department. The sense of harmony evident in our recent faculty conversations bodes well for an auspicious future.

With thanks and appreciation,

Glenn Hinson
Chair, Curriculum in Folklore

Joy Kasson
Chair, Dept. of American Studies

Outline for an Agreement in Principle
For the merger of American Studies and Folklore
May 15, 2008

We envision the newly constituted American Studies Department as an intellectual community encompassing a number of different concentrations. All faculty members appointed in American Studies will share a commitment to our common enterprise as well as to a variety of specialized research and teaching areas. Faculty members will respect each others' academic emphases and work together in discussing planning, programmatic, instructional, and resource issues to reach decisions that advance our mutual interest.

Concentrations within American Studies will be clearly identified in departmental literature and on our website: American Studies, American Indian Studies, Southern Studies, International American Studies, and Folklore. More concentrations may be added, and faculty members may identify with more than one concentration.

Faculty members may participate in the department at one of four levels (outlined below):

- **Affiliated faculty:** Establishing this connection does not require an official personnel action. Faculty members indicate their interest in American Studies and their experience and training in one or more of its constituent concentrations; they teach and conduct research in fields related to American Studies and its concentrations; they may occasionally cross-list courses or teach courses in AMST and its concentrations; and they are willing to serve as resources for undergraduate and graduate students. They wish to be considered part of the department's intellectual community.
- **Adjunct faculty:** A renewable appointment, the position of adjunct faculty entails all of the above plus a deeper commitment to participating in the life of the department. Adjunct faculty agree to serve on standing and ad hoc committees, participate in faculty seminars and colloquia, and serve on committees for undergraduate honors theses, M.A. theses, and Ph.D. dissertation committees. They are qualified and when appropriate will teach core courses in the graduate and undergraduate program. It should be noted, however, that adjunct faculty will not have the right to vote on departmental decisions.
- **Joint Appointment:** Faculty members meet all the above criteria, plus they undertake to participate fully in the life of the department, attending meetings, serving on committees, and voting on departmental decisions, not simply from the point of view of one of the concentrations, but as full members of the department with the interests of the whole in mind.
- **Home Appointment:** In addition to meeting all of the above criteria, these faculty members claim American Studies as their home department. Their faculty lines rest in American Studies, meaning that the Department makes all decisions concerning promotion and tenure. American Studies also determines their salary, administrative assignments, and eligibility for research leaves.

Joint Appointment and Home Appointment faculty constitute the voting membership of the department.

Component programs: Undergraduate concentrations in American Studies will be identified as follows: B.A. in American Studies; B.A. in American Studies: American Indian Studies; B.A. in American Studies: Southern Studies; and B.A. in American Studies: International Concentration. In the future, we may propose other concentrations, including a B.A. in American Studies: Folklore.

Graduate programs: M.A. and Ph.D. programs in American Studies are under development; we anticipate our first graduate admissions for the 2009-10 school year. The existing M.A. in Folklore will continue to be offered within the newly constituted department. The graduate program will consist of approximately 5 to 7 admits per year for the M.A. or Ph.D. in the various American Studies tracks, and 5 to 7 admits for the Folklore M.A.

The American Studies Department will administer the funds presently designated for the Curriculum in Folklore with scrupulous attention to the funding authority intentions. The Archie Green Fund, the Daniel Patterson Fund, the Wilgus Fund, and any other pre-existing Folklore funds will be used for their original purposes. The merged department will ensure that the Dean's Office will continue to provide instructional funds for the Folklore concentration while also providing funds for American Studies; the merged department will be able to nominate students to the Graduate School for fellowships in numbers that preserve the number presently assigned to Folklore while adding new fellowships in sufficient numbers for American Studies.

Future hires: Each year, the department will have the opportunity to submit proposals to the dean for new hires. Individuals and concentrations will be encouraged to submit proposals for the positions they would like to fill; the department as a whole will then rank these requests in a prioritized list. The department supports the balanced growth of all concentrations, recognizing that such growth is central to our collective success.

At the time of merger, the faculty of the new department will be constituted as follows:

Professors: Robert Allen
Robert Cantwell
Bill Ferris (History)
Michael Green
Philip Gura (English)
Trudier Harris (English)
John Kasson (History)
Joy Kasson
Theda Perdue (History)

Associate Professors: Glenn Hinson (Anthropology)
Tim Marr
Jocelyn Neal (Music)
Patricia Sawin (Anthropology)
Rachel Willis

Assistant Professors: Marcie Ferris
Tol Foster
Jay Garcia
Kathy Roberts

Adjunct and Affiliated Faculty list will be created later.