

## Minutes

### General Education Implementation Committee Meeting

October 11, 2004

011 Graham Memorial Building

Members in attendance: Tom Bowers, Joseph Bray, Dean Carolyn Cannon, Clayton Koelb, David Lanier, Kelly Rowett, Dean Jay Smith (Chair), Guest: Stephanie Medwid

1. The meeting was called to order at 3:00 p.m.
2. **DISCUSSION ON WHEN TO IMPLEMENT NEW NUMBERS (1<sup>ST</sup> SUMMER SESSION 2006?):** Dean Smith informed the committee that it had been suggested that the new course numbers in the new curriculum should be implemented during summer session 2006 and not in fall, to prevent confusion among students when registering. Kelly Rowett and Joe Bray said it would be very difficult to change the time frame on implementing the new numbers because all computer systems have already been programmed to begin using new numbers in fall 2006. They stated that they would publicize the course number change schedule early to students and make sure that both the old course number and the new course number appear online when students register for courses, to limit the possibility for confusion.
3. **FINAL EXAMS IN COMPOSITION COURSES:** The Committee decided to exempt composition courses from the rule that all Gen Ed courses must have a final exam. Composition courses are not currently required to give final exams. Dean Smith will write a revision to the Criteria document, and Stephanie Medwid will post it on the General Education Implementation website.
4. **VARIABLE HOURS AND EXPERIENTIAL EDUCATION:** A number of courses proposing to fulfill the Experiential Education requirement have also proposed to be 0 credit hours. The Committee decided that all Experiential Education courses should be at least one hour, with the exception of some non-course experiences.
5. **HONORS COURSE SYLLABI:** A number of Honors courses submitted the same exact syllabi as the non-Honors version of the course, and the Committee wondered whether this was acceptable or not. The Committee felt that Jim Leloudis, Director of the Johnston Center, should be included in the conversation. Dean Smith agreed to contact him and report back to the Committee.
6. The meeting was adjourned at 4:00 p.m.