

Minutes

General Education Implementation Committee Meeting

March 31, 2004

011 Graham Memorial Building

Members in attendance: Daniel Anderson, Tom Bowers, Dean Carolyn Cannon, Glynis Cowell, Stephen Farmer, Karen Gil, Clayton Koelb, David Lanier, Bobbi Owen, Gary Pielak, Jay Smith, Dean Thomas Tweed (Chair), Guest: Stephanie Medwid

1. The meeting was called to order at 3:00 p.m.
2. The Committee welcomed Jay Smith, who will take over as Associate Dean of Undergraduate Curricula on July 1, 2004.
3. UPDATE ABOUT ONLINE COURSE FORMS: Dean Tweed reported that he spoke with Ron Taylor of AIS and Mr. Taylor reported that the 'submit' function of the 'Revision' form should be working by Tuesday, April 6, 2004. Mr. Taylor also stated that all technical problems for the 'Renumber All' form will be fixed today, March 31, 2004.

The Committee asked Dean Tweed to send an e-mail to Scheduling Officers urging them to continue to enter and save data, and informing them that a pilot test of the routing of the 'Revision' form will be conducted early next week. This e-mail will also explain the order in which the functions of the 'Revision' form will be available. Dean Tweed will send this e-mail to Megan Keefe in the Registrar's Office to send on to Scheduling Officers.

3. DRAFTS OF NEW LANGUAGE FOR THE UNDERGRADUATE BULLETIN:

Majors/Minors

Clayton Koelb reported that the Educational Policy Committee (EPC) expressed strong feelings against the idea of undergraduates being able to have 3 majors (an idea approved by the Implementation Committee at a previous meeting). They felt the maximum should be 2 majors and 1 minor.

The EPC is submitting a recommendation to Faculty Council by April 12, 2004. Stephanie Medwid will request a copy of this recommendation from Peter Gordon of the EPC before it is submitted to Faculty Council and will include it on the next Implementation Committee meeting agenda. The Committee affirmed the importance of including language that allowed for students to have 1 major and 2 minors.

Internships/Experiential Education

Clayton Koelb reported that the Educational Policy Committee felt that academic credit should always be offered under the auspices of a unit, and that it should always be supervised by faculty. The Committee will revisit the issue of clarifying the difference

between “career” and “academic” internships after they have seen the text of the document approved by the EPC.

Professional School Hours/Auditing

Bobbi Owen presented her recommendation to change the language in the Bulletin regarding professional school hours. The Committee approved the recommendation after revising the text. The new proposal, as revised by the Committee, reads:

GENERAL PROVISIONS

Auditing is permitted only in lecture-based courses. Auditing is never permitted in courses that include laboratories or performances. Auditing is not permitted in courses that focus on developing oral communication skills or rely on class participation. Auditing is not permitted for Independent Studies, Internships, Special Topics, Directed Readings, or similar courses.

Written permission must be obtained by the auditor from both the instructor and the department chair after the official registration has been completed and it has been determined that there is still space available in the class. The cashier will not accept payment without these two written permissions.

PARTICIPATION

No quizzes, examinations or other written work may be assigned nor reviewed by the course instructor. No records are maintained; No term report or transcript of record will be issued and no grades accepted by the University Registrar. Auditors may not subsequently receive credit for the course, nor sit for a credit-by-examination evaluation.

This recommendation for a change in policy will be presented to the Administrative Boards next fall for their approval.

Owen also presented her recommendation to change the language regarding auditing and the Committee approved the recommendation after some revisions. The approved document reads:

In most cases, undergraduate students in the College of Arts and Sciences will satisfy all graduation requirements from coursework taken through departments and curricula within the College.

Coursework from professional schools (Business Administration, Education, Journalism and Mass Communication, Law, Library Science, Social Work, Dentistry, Medicine, Nursing, or Public Health) can be used for degree requirements with the following provisions:

- No more than 24 hours from professional schools can be included in the total number of courses used for a degree;
- Courses from any school in the University may be used to satisfy requirements in the Foundations, Approaches and Connections portions of the General Education curriculum, provided they have been approved for the purpose (petitions for exceptions will not be accepted);
- Requirements for established minor(s) from professional schools can be counted toward a degree in the College of Arts and Sciences (provided students have been formally accepted into the minor programs).

The Committee also discussed the possibility of raising the cost of auditing a course from \$10.00 to \$50.00. This recommendation will be presented to the Administrative Boards.

4. **PROPOSAL REGARDING RENUMBERING OF FOREIGN LANGUAGE COURSES:**
Clayton Koelb suggested that the current renumbering models for the new General Education curriculum do not provide advice for the renumbering of “less-taught” foreign language courses that are offered to both undergraduate and graduate students. The 101-102-203-204 numbering sequence does not work because graduate students cannot take such courses for credit. The 601-etc. sequence is not appropriate either because these

courses are not “language for reading knowledge” courses. For this reason, he proposed using the numbers 401-404 for courses that are offered to both undergraduate and graduate students. The Committee approved his proposal. Mr. Koelb agreed to send Stephanie Medwid revised language. Stephanie Medwid agreed to revise the ‘Reserved and Assigned Course Numbers’ document and send it to foreign language departments as well as post it on the web.

5. **REPORT ON TRANSFER STUDENTS AND THE NEW CURRICULUM:** Dean Cannon reported that the Subcommittee on Transfer Students met once more and made the following recommendations to the Implementation Committee (revisions suggested by the Implementation Committee are in italics):

Recommendations for Handling Challenges to the New Curriculum:

- Communicate to all prospective students information about the new curriculum. Change online and printed sources to inform prospective students looking ahead about the new requirements. This should happen as soon as possible.
- Implement the new curriculum for all first year students in fall 2006, add sophomore transfers in fall 2007, and junior transfers in fall 2008.
- Honor the Comprehensive Articulation Agreement with North Carolina Community Colleges. [*The Committee noted that the Articulation Agreement will need to be reworded in light of the new curriculum*]
- Consider having transfer students enrolling in most professional schools complete *some* of the Connection Requirements. [*The Committee will decide which Connections Requirements they want transfer students to fulfill at the next meeting, and also noted that Admissions may want to tell prospective transfer students that those students who have already completed some of the Gen Ed requirements would at an advantage in the admission process.*]
- Count physical education courses from other colleges as lifetime fitness credit.
- Know that the Foreign Language Enhancement requirement will be very difficult to fulfill for many transfer students, especially junior transfers from community colleges. This Connection requirement is seen as a major obstacle.
- Accept transfer equivalencies to meet the new requirements for renumbered and reevaluated courses for the new curriculum.
- Clarify policy regarding transfer credit of Foundation courses, e.g., if a student completes Rhet B and is awarded credit hours, Rhet A is considered completed. The academic department concerned should decide if credit hours are awarded for Rhet A. [*If a student has taken a course with prerequisites, those prerequisites are considered to be fulfilled*]

Recommendations to Rules and Regulations:

- The University will accept a maximum of sixty-four (64) credit hours from a two-year, four-year or any combination of two-and four-year institutions.
- The University will transfer for degree credit, courses from other accredited institutions when the student has made a satisfactory grade (“C- or equivalent) and when University offers similar courses.
- Students who have earned sixty-four (64) semester hours of college credit cannot transfer additional credit hours from a two-year institution (including any combination of placement, transfer and UNC-Chapel Hill credit).
- Students transferring credits in their major field must earn a grade of “C” (not “C-”) or higher in at least three-fourths of the courses taken in a major at UNC-Chapel Hill. [*Subcommittee will revise this to include a limit of 18 credit hours and present the revision at the next meeting*]
- Students transferring from another institution must take at least half of their major course requirements at UNC-Chapel Hill.

Three additional recommendations will be addressed at the next Implementation Committee meeting.

6. **REPORT ON ESTIMATED RESOURCES/COSTS OF GENERAL EDUCATION CURRICULUM IMPLEMENTATION:** Dean Tweed handed out a list of possible resources needed for implementing the new General Education Curriculum. He asked the Committee to review this list and contact him if they think anything was omitted from the list.
7. The meeting was adjourned at 5:00 p.m.