



THE UNIVERSITY OF NORTH CAROLINA
AT
CHAPEL HILL

Office of Contracts & Grants
Telephone (919) 966-3411
Fax (919) 962-3352

CB#1350, 440 West Franklin Street
Chapel Hill, NC 27599-1350

TO: Deans, Directors, and Department Heads

FROM: F. John Case
Associate Vice Chancellor for Research

DATE: April 14, 2002

SUBJECT: Update – Office of Sponsored Research and Office of Clinical Trials

Earlier this year the University announced several changes affecting research administration at Carolina. First was the creation of the Office of Clinical Trials (OCT) to provide core support and oversight for all aspects of clinical trial management including administration, legal review and regulatory processing. Secondly, a merger between Office of Contracts and Grants and the Office of Research Services is underway. The newly created Office of Sponsored Research (OSR) will manage all aspects of sponsored research administration including proposal review, award negotiation, institutional stewardship, cost analysis, training and development, and various compliance functions. I am pleased to share the following updates with you regarding full implementation of both offices which is scheduled for July 1, 2002.

Office of Sponsored Research

- ☞☞ Scott Blackwood, Director of Financial Operations in the Office of Contracts and Grants, was appointed Acting Senior Director of the Office of Sponsored Research. A national search for a permanent Senior Director is underway.
- ☞☞ An advisory committee including research faculty and administrators was recently formed to address issues during the implementation phase.
- ☞☞ A small group of administrators will consolidate the current proposal and award process to eliminate overlap and increase efficiency.
- ☞☞ Space assignment for the new office is under review as plans for movement of personnel proceed.

Office of Clinical Trials

- ☞☞ We are working to identify space in the health affairs area.
- ☞☞ A search committee is reviewing applications for staffing the office, and interviews will begin the first part of May.
- ☞☞ Formation of an advisory committee to address implementation issues is in progress.
- ☞☞ Pending confirmation of space assignment, OCT is expected to open July 1, 2002.

I will keep the university community informed as we move forward. If you have feedback concerning either of the two offices, please feel free to contact me at john_case@unc.edu or 966-2542.