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THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Office of the Executive Vice Chancellor
and Provost

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MEMORANDUM

TO: Deans, Directors and Department Chairs in
Academic Affairs and Health Affairs

FROM: Robert N. Shelton
Executive Vice Chancellor and Provost

DATE: February 15, 2002

RE: Centers and Institutes Review Committee

You will recall that in 1998 we established The Centers and Institutes Review Committee to provide guidance on units with University-wide responsibilities. The terms of all the previous Committee members have expired, and I write to inform you of the membership and functions of this reconstituted Committee.

Executive Associate Provost Bernadette Gray-Little will chair the Committee. Because all University centers (those organized beyond single departments or schools) report to either Tony Waldrop, Vice Chancellor for Research, or Steve Allred, Associate Provost for Academic Initiatives, they will serve as permanent members of the Committee as well. In addition, I have asked three deans to serve on the Committee for staggered terms of two or three years. Bill Roper, Dean of the School of Public Health, and Risa Palm, Dean of the College of Arts and Sciences, have agreed to serve three-year terms. Gene Nichol, Dean of the Law School, has agreed to serve a two-year term.

The Committee has two functions. First, it will evaluate the merit of proposals for new University-wide centers and institutes to ensure they serve an appropriate purpose and would not overlap with existing units. Second, the Committee may from time to time be asked by the Office of the Executive Vice Chancellor and Provost to review the continued viability of existing centers.

The regular five-year review of University-wide centers and their directors will continue to be the responsibility of the academic officers to whom they report.

Please send all proposals for new University-wide centers and institutes to my office for referral to the Committee. Questions should be directed to Bernadette Gray-Little.