



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

**DIRECTOR, MATERIAL &
DISBURSEMENT SERVICES**

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MEMORANDUM

DATE: August 17, 2007
TO: Deans, Directors, and Department Chairs
FROM: Martha J. Pendergrass *MJP*
Director, Material & Disbursement Services
SUBJECT: Scientific Storeroom Inventory

Each year the storerooms typically close for the annual inventory. This year the closure dates for the Scientific Storeroom will be Thursday, August 23rd and Friday, August 24th. When the storeroom re-opens Monday, August 27th it will be run and managed by Fisher Scientific.

AB Taylor will be the University's liaison with Fisher Scientific for the storeroom operation. If you have any issues or concerns, please contact him at ataylor@email.unc.edu or 962-3348.