

THE UNIVERSITY OF NORTH CAROLINA
AT
CHAPEL HILL

Associate Vice Chancellor
for Finance

CB# 1000, 304 South Building
The University of North Carolina at Chapel Hill
Chapel Hill, NC 27599-1000

To: Deans, Directors, and Department Chairs
From: Roger D. Patterson, Associate Vice Chancellor for Finance
Re: Finance Training Sessions
Date: April 2, 2001

A Finance Training and Review Committee was appointed to assess the financial training programs that should be available to University employees to improve their knowledge of financial operations, practices, processes and the best methods for delivering these programs. The committee was formed in recognition of the importance of providing comprehensive and practical training to campus departmental staff. In its report, the committee recommended contracting with an external instructional designer to assist in the development of a training curriculum and methodology. The project to develop a finance training program is a priority and will continue to move forward.

The scope of this project is very broad. The curriculum that the committee is recommending is comprehensive and attempts to meet the needs of the various audiences throughout campus. Given such a large undertaking, considerable time and energy will be required to complete the project. In the interim, it is important that finance training be conducted so that campus departmental staff, whether new or continuing, have an opportunity to gain information on Finance policies, procedures, and practices.

With this in mind, Finance training sessions are being scheduled for the week of May 14, 2001. The curriculum and registration information will be available on the Finance Division web site at <http://www.ais.unc.edu/bfhome/finance/> on April 16, 2001. Please share this memorandum with those in your area who have an interest in finance training. Thank you.

cc: Business Managers email list