TIM Administrator Advanced Workshop- NEW!

**Description:** Advanced TIM Administrator actions in TIM will be reviewed. We will discuss recent TIM announcements and other time-sensitive information. There will also be time for a Q&A session. Some of the subjects to be discussed include:

- How to Find TIM Information and Help
- Ensuring Timely Payment
- TIM Audit Information
- TIM Reports
- Comp Time and Overtime
- Historical Edits
- Adverse Weather

**Prerequisites for registration:**
- Have been working as a TIM Administrator in TIM for at least 2 months AND
- Have attended the New TIM Administrator Training Class

- You may also attend the class if you have been an active TIM Administrator for more than three years

**Next Workshop:**
Location: AOB Building, 104 Airport Drive, Room 3101(training room)
Date: Thursday, December 5th, 2013
Time: 1:00-4:30 pm

**Training Registration Web Page:**
[https://apps.research.unc.edu/events/index.cfm](https://apps.research.unc.edu/events/index.cfm)