



PAYROLL SERVICES

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FAQ's Concerning W-2's:

- For all questions and inquiries etc. concerning your employees W-2's you should send email to payroll@unc.edu
- For inquiries regarding INACTIVE mailing addresses, the address listed on the "M" screen on PRIQ is the last known home address and the one to which the W-2 was mailed.
- **ACTIVE status means that the employee was on payroll through December 31st and had no break in service for pay.**
- **INACTIVE status means that the employee was not on through December 31st or terminated prior to that date.**
- Duplicates for either lost or incorrect addresses will not be produced until the end of February and should be requested through the email address payroll@unc.edu