There are many financial systems and applications used for budgeting, spending and reporting purposes. To obtain access to these systems, contact the FACS Coordinator within your department. A list of FACS Coordinators can be found at [http://www.ais.unc.edu/security/facslist.html](http://www.ais.unc.edu/security/facslist.html). If your department does not yet have a FACS Coordinator or if you have questions, contact the AIS Customer Service Network at 966-5897. To receive training on these systems and applications, consult the Finance Central web site for a listing of programs and dates.

Once access has been secured, you may log on to the application through Finance Central (FC) or through the Administrative Information Services mainframe system known as HSL. Below, each application is described along with a reference to whether you can access it through FC or HSL and a web address.

**Advise** is a windows-based application developed to assist University development officers and managers in planning and evaluating fund-raising activities. The application interfaces directly with the University’s Alumni/Development database. For user authorization and training contact UNC Development Office.  
[http://www.ais.unc.edu/advise/](http://www.ais.unc.edu/advise/)

**Asset Management System** provides online inquiry and view access to a department’s equipment listed on the Asset Management Equipment Inventory. Available information includes property numbers, purchase order information, and account information. The Asset Management Department provides access to this system. Log on through HSL.  
[http://www.ais.unc.edu/bfhome/asset/](http://www.ais.unc.edu/bfhome/asset/)

**Central Airfare Billing System (CABS)** is a web-based application that can be used by University travelers to book airline tickets. Through this application, the University, in partnership with Diners Club, can have airline tickets charged directly without any out-of-the-pocket expenses or costly advances. This system allows a specified University account to be charged for the cost of an airline ticket when an authorized travel agency issues a ticket against a pre-approved air-travel request. Each designated departmental account is charged monthly, and the charges are posted to FRS. Travel Services administers and provides access to this application. Log on through FC.  
[http://www.ais.unc.edu/bfhome/travmngt/cabs.htm](http://www.ais.unc.edu/bfhome/travmngt/cabs.htm)

**Coeus (Grants Management System)** includes a comprehensive proposal development module for investigators to create and route proposals and a database of all proposals submitted and awards received. The system maintains a complete history of changes made to awards from the award notice through project closeout. Coeus users can query the database of core information and save data to a spreadsheet. Reports through Web Focus are being developed. Coeus administers and provides access to this application.  
Data Warehouse is a system under development that will integrate data from various operational systems for information and decision support. Initially, the warehouse will integrate financial, HRIS, student, and space utilization data and will provide a variety of reporting functions. The project team can provide information regarding the development of this system.
http://www.aid.unc.edu/ir/datawarehouse/

E-Commerce The e-commerce system is a series of web links for common use items with links to Staples for office supplies, Fisher Scientific for lab supplies, MicroWarehouse for printers and computer peripherals, FedEx for shipping services and the Carolina Computing Initiative for computer hardware and software. Orders are placed through a vendor maintained web site that automatically records the University discount and receives desktop delivery. The vendor ships a consolidated daily delivery to the Central Receiving who then delivers to your department. The vendors submit a single monthly invoice, electronically, which is then rebilled to the customer. This saves you from needing to reconcile each order and generate check requests. Log on through FC.

EPA Position Control System is an encumbrance system for state and facilities administrative accounts with EPA personnel actions and/or budget. Personnel action forms are verified, input, and approved by this section before payment. Personnel budget records are maintained for 1110, 1310, 1940, 1970 and 6578 payments. Various reports can be generated for requesting departments, schools or divisions. This system is available through HSL.

E-print is a monthly report of each account taken directly from FRS. This report is commonly known as the FBM090 (summary of Data Warehouse is primarily a database that provides financial data reporting categories for internal and external planning purposes. Log on through FC.
https://www-s3.ais.unc.edu/frs/

Facilities Services Enterprise System (FME) provides users online inquiry for all active service orders, preventative maintenance (PM) orders, and jobs associated with a University facility. Viewable data includes work request number, work description, work location, customer, and contact information. Access to this application is controlled by the Facilities Services Department.
http://www.fac.unc.edu/FacilityInfo/

Financial Records System (FRS) is the integrated general ledger and subsidiary ledger record keeping and reporting system for the University. FRS information is accessible online, including accounting activity, account balances, account transactions, budget transactions, and accounts payable information. The Financial Reporting and Management Services Department provides access and training on the Financial Records System (FRS). On-Line Budget Revisions (OBT and FBT) allows department to adjust their account’s budgets without using paper forms. The applications are available in FRS and are controlled by security access for each department’s accounts. Security authorization is provided by Financial Systems, with training provided by Financial Planning and Budgets. Log on through HSL.
http://www.ais.unc.edu/bfhome/fs/
**Finan$eer** is a graphical web-based financial application that provides enhanced access to information in the Financial Record System (FRS). It enables department users to view and access their account and financial activity. In addition, some system information may be saved in a local database for departmental use. Log-on through FC. 
http://www.ais.unc.edu/fin2/

**Human Resources Employee and Position Control System (EPA Control System)** provides authorized users access to a variety of human resources information about their department employees. Access to the system can be obtained from Human Resources. Log on through HSL. 
http://www.ais.unc.edu/hr/

**Human Resources Information System (HRIS)** is a client-server system that is used to manage all personnel forms and personnel information. The system also manages budget transfers within personnel object codes. Access to the system can be obtained by contacting Human Resources. 
http://www.ais.unc.edu/hr/

**Information Technology Purchasing System (ITP)** is a web-based application used for purchasing information technology. Searchable catalogs allow you to drill down to view item specifications. The system also offers the flexibility for you to place an order through the ITP or add information after technology purchase has been made. When purchases are initiated through ITP, the system interfaces with the appropriate Purchasing System and creates a check request or purchase requisition. In addition, the system automatically captures all purchases made through Purchasing’s e-commerce partner, MicroWarehouse. From a reporting standpoint, ITP allows you to prepare comprehensive reports on all purchases for trend analysis and future budgeting purposes including high-level reports as well as very detailed information in ‘real time.’ Log-on through Finance Central 
http://www-s3.ais.unc.edu/FRS/

**InDEPTh** Departmental Accounting System (DAS) is a windows-like application system designed to interface with the University’s FRS central accounting system. This application enables users to create and manage their accounts, prepare and process financial forms and documents, and automatically reconcile InDEPTh™ DAS activity with FRS. The system provides flexible reporting that allows users to view data on screen, direct it to a printer, or export the data to a word processor or spreadsheet. Access to the system is provided by the Departmental Accounting System Implementation Team. 
http://www.ais.unc.edu/das/

**Materials Management & Distribution on the Web (MOW)** is a web-based system for orders from the storerooms. The system allows you to create a unique ID, profile, and default information. MOW has a search capability and a quick order page. And order acknowledgement is emailed to you after the order is created. Access the system through MMD. 
https://www-s3.ais.unc.edu/mmd/orders.htm

**Online Check Request System** is a web-based application that is integrated with the FRS Accounts Payable system. The online check request, which can be used to pay for vendor purchases of less than $5,000, increases efficiency and reduces payment turn-around time. The application allows departmental personnel to enter, approve, and track check requests on-line. Check requests that pass specific criteria and have appropriate
approval and supporting documentation are transferred into the Accounts Payable system for final approval and check processing. Log on through FC. https://www-s3.ais.unc.edu/frs/frscrlog.html

**On-Line Departmental Deposit** is a web-based application that is integrated with FRS. Departments prepare daily deposits, both cash and checks and credit card receipts online with total flexibility to break down by FRS account amount to be credited. Once the cashier’s office actually receives the deposits, verification is done and the deposits are processed online to the accounting office. A paper copy of the deposit is forwarded to the accounting office and one to the originating department for backup. Log on through Finance Central. https://www-s3.ais.unc.edu/frs/

**PRAssist (Purchase Requisition Assistant)** is a graphical Windows application that offers departments a highly customizable tool for entering online FRS Purchase Requisitions for purchases greater than $5000, services, or standing orders. System features include options to print and save requisitions, and to store frequently used vendors, accounts, and line item descriptions. Log on through FC. http://www.ais.unc.edu/prassist/

**Purchasing Card System (P-Card)** is a web-based application designed to provide an electronic inquiry and reconciliation process for small-order purchases procured via UNC-issued purchasing cards. The online application allows departmental personnel to view charges made on their cards and to assign account numbers and tax amounts to those charges. P-Cards provide increased efficiency and a reduction of paperwork and handling costs associated with the small-value purchases. Log on through FC. https://www-s2.ais.unc.edu/frs/pctocfrm.htm

**Warehouse Distribution System (WDSII)** is an online application that enables users to view outstanding transactions, enter Stores Requisitions, and access the on-line Stores Catalog for item descriptions, pictures, prices, and availability. The Materials Management and Distribution function provides access to this application. http://www.ais.unc.edu/mmd/