

# Aaron T. Brubaker

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## EDUCATION

### **University of North Carolina**, Chapel Hill, NC, 2006

- Masters of Science in Information Science
- Web skills: PHP, CSS, XHTML, XML, XSLT, RSS, Bash, Javascript, Plone, Drupal, Photoshop, Dreamweaver, SQL, Protege, Oxygen
- Server and application skills: Linux, Windows Server 2003, MySQL Server, Apache
- Selected coursework:
  - :: User Interface Design
  - :: Systems Analysis
  - :: Organization of Information
  - :: Intro to Java Programming
  - :: Management for Information Professionals
  - :: PHP & MySQL
  - :: Database Systems
  - :: Information Retrieval
  - :: Internet Applications
  - :: Advanced Internet Applications
  - :: Visual Communication and Design
  - :: XML

### **Indiana University**, Bloomington, IN, 1992

- Bachelor of Arts in political science and Spanish, focus on Latin American studies
- Dean's List 5 semesters

### **Universidad Complutense**, Madrid, Spain, 1990-1991

- Participated in academic year study abroad program; proficient in Spanish
- Completed courses in political science, economics, composition, literature and culture

## EMPLOYMENT

### **University of North Carolina**, School of Information & Library Science, Chapel Hill, NC

#### 2007-Present *Assistant Director of Instructional Technology*

- Fosters the implementation of leading edge technology into the school's curriculum
- Evaluates, recommends, deploys, and administers appropriate information technology systems to advance the school's teaching and learning objectives
- Manages a staff of five student Lab Assistants
- Works in a team effort to provide superior client service and to administer and maintain the school's Linux and Windows hosts and associated applications and databases

### **Michigan State University**, Administrative Information Services, East Lansing, MI

#### 1999-2004 *Information Technologist*

- Analyzed client needs and acted as independent liaison to customers and unit staff on departmental computing issues of high sensitivity and complexity
- Acted as lead technician in the design and implementation of campus-wide Microsoft Active Directory and Microsoft Exchange infrastructure

- Provided expert systems support for critical applications and multiple operating systems including Microsoft Windows 2000/2003 Server, Exchange Server, Linux, and Netware
- Enhanced internal project management process and fostered adoption of project management techniques as a member of the Project Management Team
- Led project teams using project management techniques to ensure successful, timely, and cost-effective implementations of new technologies
- Provided technical expertise to over two-dozen university departments including the Office of the President, Athletics, University Relations, and Enrollment Services
- Served as the primary Technologist for the Instructional Media Center and was responsible for the support of video, audio, media design, digital media and photographic production, and classroom media systems

**Indiana University Foundation**, Alumni/Foundation Information Systems, Bloomington, IN  
1994-1999 *Technical Specialist*

- Managed all aspects of server, application and desktop support
- Assisted the Help Desk and Operations staff in resolving escalated support issues
- Led successful email and server migrations to Microsoft platforms
- Implemented organization-wide software solutions for data backup and recovery, virus protection, cross-platform communications, remote access, inventory management, digital imaging, payroll, and human resources
- Managed all aspects of organization's information security requirements including the security policies, security audits and reviews, and monitoring of security controls
- Demonstrated effective interpersonal skills over the phone and in person while troubleshooting computer problems and training employees on desktop applications

## AWARDS & CERTIFICATIONS

- Michael Hooker Fellowship in Applied Networking, 2005-2006
- Beta Phi Mu Scholarship Award, May 2005
- Margaret Ellen Kalp Fellowship, 2004-2005
- Staff Achievement Award, Spring 2002
- Employee of the Month, November 1995, April 1999
- Microsoft Certified Professional (MCP ID# 1164308)

## PROFESSIONAL DEVELOPMENT & TRAINING

Participated in over 40 professional training courses and seminars on topics including IT project management, web accessibility, content management, operating systems, server and desktop applications, databases, web development, messaging systems, total quality management, and computer security

References available upon request