

# Trisha M. Crutchfield

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**School Address**  
P.O. Box 427  
Chapel Hill, NC 27514

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P.O. Box 327  
Drexel, NC 28619

**EDUCATION** **University of North Carolina at Chapel Hill** Chapel Hill, NC  
*School of Information and Library Science*  
Master of Information Science, expected August 2007

*Dennis and Joan Gillings School of Global Public Health*  
Master of Healthcare Administration, May 2007

*School of Information and Library Science*  
Bachelor of Science in Information Science with Distinction, May 2004  
Emphasis: Healthcare & Geographic Informatics

**EXPERIENCE** **University of North Carolina at Chapel Hill** Chapel Hill, NC  
*Lead Teaching Assistant*, August 2004 – May 2005; August 2006 – present

- Instruct and advise students virtually for online course
- Troubleshoot problems with online course management software
- Improved usability, content, and structure of course

**University of North Carolina at Chapel Hill** Chapel Hill, NC  
*Teaching and Research Assistant*, August 2005 – June 2006

- Assisted instructor with supporting and developing course
- Restructured and revamped field experience program
- Participated in faculty recruitment initiatives

**Blue Ridge HealthCare** Morganton, NC  
*Administrative Intern*, May 2005 – August 2005

- Completed three research projects for Senior Leadership on hospitalist program, courier service, Radiology Department service
- Participated in senior level and departmental meetings as well as events
- Rotated through various departments to understand operations and workflow

**Rock Drug Store** Valdese, NC  
*Part-time/Occasional, Pharmacy Technician/Clerk*, May 1996 – December 2003

- Filled prescriptions and dispensed medication under supervision of pharmacist
- Maintained supplies of over-the-counter and prescription medications
- Maintained pharmacy records and patient information

**SKILLS** Programming: HTML, XML and SQL (learning VBA, Java)  
MS Software: Word, Excel, Access, PowerPoint, Publisher, Visio, FrontPage, Money, Project  
Other Software: FlowCharter, ArcGIS 9, Oracle, SPSS, (learning Adobe Suite, SAS, Studio 8)  
OS's: Windows 98/2000/NT/XP (learning Unix, OS X, Vista)  
Other Computer Skills: basic networking, systems analysis and design, basic hardware repairs

**ACTIVITIES AND INTERESTS** Association of Computing Machinery (ACM)  
American College of Healthcare Executives (ACHE)  
American Medical Informatics Association (AMIA)  
American Society for Information Science and Technology (ASIS&T)  
American Society for Quality (ASQ)  
Carolina Student Biotechnology Network (CSBN), Departmental Representative  
Health Information and Management Systems Society (HIMSS), President, UNC Student Chapter  
Medical Group Management Association (MGMA)  
North Carolina Healthcare Information and Communications Alliance (NCHICA)  
Pursuing Credentials: Certified Professional of HIT & EHRs  
Volunteer at NC Institute of Public Health; Chapel Hill Public Library, Computer Instructor  
Enjoy reading, swimming, cooking, and gardening