MEMORANDUM

TO: Deans, Directors, and Department Chairs

FROM: Susan H. Ehringhaus, Chair, Campus Security Committee

SUBJECT: Evening Activities on Campus--Safety and Security Considerations

Please remind faculty, staff, and students who attend classes and other campus and community activities at night to be conscious of their personal safety as they travel on campus at night or work alone in campus buildings after regular business hours. The Campus Security Committee asks that you circulate and/or post this notice and mention the following safety tips at meetings with faculty, staff and students:

- If you work in a campus lab or office at night, lock the door.

- When walking at night, plan your route in advance to stay in well-lit areas, always remain alert to your surroundings, and never walk alone. Instead, call Point to Point or catch the U-bus.

- To use one of the emergency call boxes located around campus, push the button and you will be immediately connected to the University Police.

- If you see something suspicious or out of the ordinary notify University Police by using a call box or telephoning 962-8100 (routine calls) or 911 (emergency calls).

- The fare-free U Bus circles the campus in both directions between 7 am and 7 pm.

- The Point-to-Point Campus Shuttle (P2P) transports students around campus and takes faculty, staff, and students to their cars in campus parking lots between dusk and dawn seven days a week (except for University holidays). To arrange a ride, call 962-7867 (TDD 962-7142 for hearing impaired only).

- If you drive to campus after dark, seven parking lots have blue and red P2P communication boxes. Just drive up to the box, push the button, and talk to the P2P dispatcher. Then stay in your car until the shuttle arrives. The following lots have communication boxes: Bell Tower (BG), Bowles (S-11), Manning (F), P lot, PR lot, Craige Parking Deck, and the Health Affairs Parking Deck.