MEMORANDUM

TO: Deans, Directors and Department Chairs
    All Faculty and EPA Non Faculty
    Human Resource Facilitators

FROM: Chancellor James Moeser

SUBJECT: Policy on Conflicts of Interest and Commitment

Five years ago, our first comprehensive Policy on Conflicts of Interest and Commitment went into effect. Events during the past year nationwide have demonstrated that the values reflected in the Policy are essential to the protection of the integrity of our mission.

The Policy and its annual report form have been revised to reflect suggestions received from across this community. Please review it carefully.

The revised Policy is effective September 5, 2000, and is available on the web at http://www.unc.edu/campus/policies.html.

All faculty and EPA non-faculty employees are required to file an annual report using the form included as Attachment 1 to the Policy. Your annual report is due October 1, 2000.

Please note that Attachment 1 has been revised to make the form easier to complete. The “E-Z Response” section is provided for employees who have no conflicts of interest or commitment; they can simply mark one box rather than fill out the entire form.

The “ Expedited Review” mechanism is available for those who disclosed Category III conflicts that were reviewed by the Standing Committee on Conflicts of Interest and Commitment last year. If circumstances have not changed, the review process this year can be significantly shortened.

Please ask for assistance if you have any question about any aspect of the Policy. The telephone numbers and e-mail addresses of the University attorneys who can help you with the Policy are as follows:

Susan Ehringhaus (962-1219) susan_ehringhaus@unc.edu
David Parker (966-3929) david_m_parker@unc.edu

I appreciate your commitment to effective implementation of this Policy. It is an essential element in protecting the University's values, and I look to you for assistance in making it work.