October 1, 2009

Holden Thorp, President
University of North Carolina – Chapel Hill
102 South Building
Chapel Hill NC 27599-9100

RE: Data Security Breach
OPE ID Number: 002974

Dear Dr. Thorpe:

It has recently come to our attention that University of North Carolina – Chapel Hill (UNC-Chapel Hill) suffered a breach of security caused by unauthorized access to its nonpublic personal customer information. You are reminded that your institution is subject to the information security requirements established by the Federal Trade Commission (FTC) for financial institutions under the Gramm-Leach-Bliley (GLB) Act of 1999, Sections 501 and 505 (b)(2), and are responsible for the disclosure of student records only to approved parties under the Family Educational Rights and Privacy Act (FERPA).

The information security requirements established by the FTC as they apply to postsecondary institutions, and the disclosure requirements under FERPA, are included in the 2006-2007 Federal Student Aid Handbook, Volume 2, Chapter 9, pages 2-156 through 2-160. This document may be found online at:


Current Title IV Federal Student Assistance regulations do not specifically require institutions to comply with GLB or FERPA; however UNC-Chapel Hill is required to comply with other Federal requirements, such as those under GLB and FERPA. Therefore, the steps taken by the institution to comply with these laws and their information security requirements are a reflection of the institution’s overall administrative capability.
University of North Carolina – Chapel Hill
OPE ID Number: 00297400
Page 2 of 2

Please provide this office with the following information:

- Date the breach occurred
- Description of the breach
- Current status of the breach incident

Send your response within 14 days of your receipt of this letter to:

Chris Miller
U.S. Department of Education, Federal Student Aid
61 Forsyth Street, Room 18T20B
Atlanta, GA 30303-3104

Thank you for your prompt attention to this matter.

Sincerely,

Chris Miller
Team Leader

cc: Shirley A. Ort, Financial Aid Administrator