Women’s Center of Wake County, Inc.
Epiphany House – Contract ID # - 00354-01
Quarterly Progress Report – October, November, December

1. Major activities initiated:
   a. We have restructured the staffing so that only the weekend and relief workers
      are on contract. This will provide greater stability in providing services and
      improved training and inservice opportunities.
   b. Had a holiday gathering of both current residents and those who have
      graduated on to permanent housing. Great opportunity to see how the
      graduates were doing (all doing well at this time) and for them to talk with
      current residents, offering them a view of the “future” and sharing information
      about achieving success in their goals.
   c. Inservice staff training scheduled for Saturday, January 13, Noon – 4 PM to
      Work on teambuilding and communication; time for processing past and
      current experiences and planning for future staff trainings. Another upcoming
      training that is scheduled is for the entire Women’s Center staff to participate
      in the Low ROPES course at Bond Park in Cary on March 22; this activity is
      aimed at improving communication and team work in a “non-traditional”
      setting.

2. Number of individuals served during the last three months: 7

3. Outcomes observed for these individuals:
   a. Improved nutrition skills observed as all mothers have participated in
      planning and preparing meals with guidance of volunteers and staff.
   b. Goal setting completed by all mothers with their Personal Planning
      Consultant.
   c. Two families have moved to permanent affordable housing, one with a
      Section 8 voucher and the assistance of WC Housing Specialist; one has
      been promoted from resident to Resident Manager.
   d. One mother is employed full time at jobs paying at least $7.50/hour; the
      newly promoted Resident Manager started as a full time student at North
      Carolina Central University this semester.
   e. All children have attended school and/or day care regularly.
   f. All families were adopted by groups in the community for the Holidays,
      receiving both a visit from that group and gifts.

4. Outcomes related to program goals and objectives:
   a. Nutrition and goal setting were both included in our initial
      goals/objectives.
   b. Obtaining employment was one of our objectives.
   c. Moving into permanent housing.
   d. Children will feel safe and valued – hard to measure in a quantifiable way,
      but it is observable when watching the children respond positively to a
      regular routine in a “home” setting and their interaction with staff.
5. **Changes or modifications to services:**
   a. We have made further changes to tailor services to each individual families needs. For example, the curfew is sometimes altered to allow residents to spend time with family members in the area.
   b. We are integrating the residents into existing classes being held at area agencies instead of trying to bring everything to the house. This approach is more cost effective, provides the opportunity to be in different environments; and an exchange of information with more varied people.
   c. The guidelines for the house have been through several rewrites. Again, started out “tight” and are now moving toward identifying what rules are critical (i.e., non-negotiable), such as those related to safety, and what are norms which can be changed and modified based upon each individual residents needs.
   d. We are also discovering that the time for each resident to truly accomplish the goals which will better assure achieving self-sufficiency and breaking the intergenerational cycle of poverty varies greatly. The original time frame for residents of a maximum of four months is not realistic for many. For those clients who are already on TANF/WorkFirst, we are not “watching the clock” as much as we are focusing on her needs and the progress she is making. For many it simply means an additional few weeks, but those few weeks in the short term can be critical to achieve the longer term goal of stability.

6. **Percentage of project funds expended:** Approximately 75%.