**Project HERE Second Quarterly Report:**

This report is based on the progress made during the months of July, August, and September of the year 2000. Project HERE is an after school mentor/tutor program allocated at Oak Hill Year-Round Elementary School in High Point, North Carolina. Even though the school has a year round curricula, during the month of July and until August 7, 2000 the school was out for summer break.

During this time, Oak Hill Year-Round Elementary went through major changes, including a new principal who began performing his duties on August 7, 2000. In order to allow the school community time to adapt to the new changes we were requested to begin serving the children at the beginning of the month of September.

Therefore, this report will include progress for the three month belonging to the second quarter but it will be noticeable the there was very little activity during the months of July and August, with the exception of the administration’s daily routines. This report will cover six areas: major activities, number of individuals served, alignment of outcomes with goals of project, changes and modifications, and funds expended.

**Major Activities:** During the months of July and August, Oak Hill Year-Round Elementary School was out for summer break. The major activities were in relation to the administrative part of the project. This time was spent on hiring and training a new staff, organizing the calendar and preparing for the new school year, recruiting and meeting with volunteers, purchasing and preparing a new cabinet with all the academic resources that Project HERE needs to serve its children.

Project HERE officially began serving the children on Tuesday September 5, 2000. Tutors met the children Mondays and Tuesdays from 2:00-4:00 pm. A total of
seven days of tutoring sessions were completed during the second quarter. During these 
sessions, volunteers helped the children with homework, English as a Second or Other 
Language (ESOL) assignments, and reinforcements requested by the children’s 
homeroom teachers. The week of September 25-29 the school had what is called 
“Extended Learning Time”, during this time, the children recommended by their 
classroom or ESOL teachers for extra academic help, were the only ones coming to 
school. The rest, stayed home enjoying their first week of Fall Break. This period of time 
was spent specifically working on teacher’s academic requests.

On Monday September 25, 2000, we had our first guest speaker of the year, Mr. 
Rodolfo Cordon, who came to the project from 3:15-4:00 pm and told Guatemalan folk 
tales to the children.

Number of children served: The project began on September 5, 2000 serving 20 
children attending on regular basis. We have a waiting list of 12 children, which we have 
not been able to admit because of lack of volunteers.

Outcomes: Since Oak Hill Year-Round Elementary will release their first 
quarterly report card on Oct. 17 and Project HERE has only served the children for seven 
consecutive sessions during the month of September, we have not been able to reasonably 
evaluate the children academic outcomes, or collect parents and teachers evaluations.

Alignment of outcomes with the goals and objectives of Project HERE: For the 
short period of time that Project HERE has served the children these are the goals and 
objectives with their respective alignment with the second quarter outcomes.

1. Attendance of students in tutoring sessions (75%): All children attended 
over 80% of the tutoring sessions.
2. Volunteer project completed (100%): Even though, this year has been a struggle to recruit new volunteers, the ones committed to the project have been present over 90% of the time. Most of the volunteers are college students and express having complications at school on certain occasions but they always call ahead with enough time for us to find alternatives.

3. Parents change in behavior approach to education (80%): Even though we have not collected any written data. Project HERE and the Oak Hill Year-Round Elementary School’s faculty, feel that, since the beginning of Project HERE on April 3, 2000, there is a stronger bridge and better communication between the teachers and their Latino community.

Changes and modifications: Project HERE has gone through various changes. A new program coordinator, a new senior tutor and two new student tutors. The major modifications for this coming quarter will be for the new coordinator to dedicate the full 20 hours a week to administrative time, including volunteer recruitment and staff training. The academic part of the program will be taken over by the new senior tutor.

For long-term changes, we recommend the utilization of more funds to hire more student tutors, as a way to depend less on volunteer time and more on hired staff. This will allow us to serve more children including those on the waiting list.