



Student's Last Name: _____ First and Middle Names: _____

Student's UNC Personal ID: -

2016-2017 VERIFICATION WORKSHEET — DEPENDENT STUDENTS

To comply with federal regulations, we must ask you to verify information you submitted on your financial aid application.

As part of our verification process, the Office of Scholarships and Student Aid will be comparing information from your application with an IRS Tax Transcript of your parent(s)' 2015 Federal tax return data or with W-2 forms or other financial documents. Under federal law, we are permitted to verify this information before awarding federal aid. If there are differences between your application and your financial documents, we will make corrections on your FAFSA. Additional documents may be requested.

To prevent your aid from being delayed, please complete this form and submit it to the Office of Scholarships and Student Aid as soon as you can. We cannot release your aid until verification is complete.

A. Family Information

Please provide information below for all persons who will be supported by your parent(s)/stepparent during the period of July 1, 2016 through June 30, 2017.

- **Include yourself, your siblings, and your parent(s)/stepparent.** Include your parent's/stepparent's other children if they will get more than half their support from your parent(s)/stepparent. [Do not include children not living with your parents for whom child support was paid if those payments are listed on the FAFSA.] If the parent with whom you live is divorced or separated, provide information about only that parent's household. **If that parent has remarried, your stepparent must be included in the household.**
- Include other people only if they now live with your parent(s)/stepparent, receive more than half their support from your parent(s)/stepparent and will continue to receive that support from July 1, 2016 to June 30, 2017.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2016 and June 30, 2017, and will be enrolled in a degree, diploma, or certificate program. If you need more space, please attach a separate page.

Full Name	Age	Relationship (Self, Parent, Siblings, etc.)	College
		Self	UNC Chapel Hill

Important steps:

- **Verification Worksheet.** Complete this form and send it to the Office of Scholarships and Student Aid. Make sure all sections are completed and that the form is signed by both the student and the parent.
- **Tax Transcripts.** If you successfully used the IRS Data Retrieval Tool (DRT) to transfer your tax information to the FAFSA, you do not need to provide a Tax Transcript with this form. If you did not use the Data Retrieval Tool but are eligible to do so, you can still return to *fafsa.gov* and opt for the DRT.

Otherwise, please submit 2015 Federal Tax Transcripts for both parent(s) and the student, if filed separately. Under federal rules, we can no longer accept copies of the federal tax return for verification purposes. Please call 1-800-908-9946 or visit *irs.gov* to request a tax transcript free of charge.
- **W-2 Forms.** If you and/or your parent(s) are not required to file a 2015 U.S. Income Tax Return, submit copies of all W-2 forms for both you and your parent(s). If a W-2 is not available, please call the IRS at 1-800-908-9946 to request a W-2 Wage Summary.

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B. Student's Tax Forms and Income Information (all applicants)

Check only one box below.

- Yes I have filed or will file a 2015 US Income Tax Return or the foreign equivalent.
- I will not file.

If you are not required to file a 2015 Federal income tax return, list below your employer(s) and any income received in 2015. **Please submit copies of all W-2 forms.** If you did not keep a copy of your W-2 forms, call the IRS at 1-800-908-9946 to request a W-2 Wage Summary.

Source of Income	W-2 Issued	2015 Income
	Yes No	\$
	Yes No	\$
	Yes No	\$

C. Parent(s)' Tax Forms and Income Information

Check only one box below.

- Yes I/we, the parent(s), have/will file 2015 US Income Tax Return or the foreign equivalent.
- I/We, the parent(s) will not file.

If your parent(s) is (are) not required to file a 2015 Federal income tax return, list below your parent(s)' employer(s) and any income received in 2015. **Please submit copies of all W-2 forms.** If your parent(s) did not keep a copy of W-2 forms, call the IRS at 1-800-908-9946 to request a W-2 Wage Summary.

Source of Income	W-2 Issued	2015 Income
	Yes No	\$
	Yes No	\$
	Yes No	\$

D. Sign This Worksheet

The student and at least one parent must sign and date this worksheet.

Each person signing this form certifies that all the information reported on it is complete and correct. If any person providing information purposely gives false or misleading information on this worksheet, they may face prosecution, which could result in a fine or jail sentence, or both.

Signature of Student

Date

Signature of Parent

Date