



Student's Last Name: _____ First and Middle Names: _____

Student's UNC Personal ID: -

2017-2018 VERIFICATION WORKSHEET — INDEPENDENT STUDENTS

To comply with federal regulations, we must ask you to verify information you submitted on your financial aid application.

As part of our verification process, the Office of Scholarships and Student Aid will be comparing information from your application with an IRS Tax Transcript of your and your spouse's 2015 Federal tax return data or with W-2 forms or other financial documents. Under federal law, we are permitted to verify this information before awarding federal aid. If there are differences between your application and your financial documents, we will make corrections on your FAFSA. Additional documents may be requested.

To prevent your aid from being delayed, please complete this form and submit it to the Office of Scholarships and Student Aid as soon as you can. We cannot release your aid until verification is complete.

A. Family Information

List the people in your household, including:

- You (and your spouse, if you have one);
- Your children, if you will provide more than half of their support from July 1, 2017 through June 30, 2018, even if they do not live with you; and
- Other people if they now live with you, and you will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2017 and June 30, 2018, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship (Self, Spouse, Children, etc.)	College
		Self	UNC Chapel Hill

Important steps:

- **Verification Worksheet.** Complete this form and send it to the Office of Scholarships and Student Aid. Make sure all sections are completed and that the form is signed by both you, the student, and your spouse if you are married.

- **Tax Transcripts.** If you successfully used the IRS Data Retrieval Tool (DRT) to transfer your tax information to the FAFSA, you do not need to provide a Tax Transcript with this form. If you did not use the Data Retrieval Tool but are eligible to do so, you can still return to fafsa.gov and opt for the DRT.

Otherwise, please submit 2015 Federal Tax Transcripts for both the student and spouse, if filed. Under federal rules, we can no longer accept copies of the federal tax return for verification purposes. Please call 1-800-908-9946 or visit irs.gov to request a tax transcript free of charge.

- **W-2 Forms.** If you are not required to file a 2015 U.S. Income Tax Return, submit copies of all W-2 forms for both you and your spouse. If a W-2 is not available, please call the IRS at 1-800-908-9946 to request a Wage and Income Transcript. Also provide documentation from the IRS that indicates a 2015 income tax return was not filed.

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B. Student's Tax Forms and Income Information (all applicants)

Check only one box below.

- Yes I have filed or will file a 2015 US Income Tax Return or the foreign equivalent.
- I will not file.

If you are not required to file a 2015 Federal income tax return, list below your employer(s) and any income received in 2015. **Please submit copies of all W-2 forms** and documentation from the IRS dated on or after Oct. 1, 2016 that confirms a 2015 tax return was not filed. If you did not keep a copy of your W-2 forms, call the IRS at 1-800-908-9946 to request a Wage and Income Transcript.

Source of Income	W-2 Issued	2015 Income
	Yes No	\$
	Yes No	\$
	Yes No	\$

C. Spouse's Tax Forms and Income Information (if student is married)

Check only one box below.

- Yes I, the spouse, have/will file 2015 US Income Tax Return or the foreign equivalent.
- I, the spouse, will not file.

If your spouse did not file and is not required to file a 2015 Federal income tax return, list below your spouse's employer(s) and any income received in 2015. **Submit copies of all W-2 forms** and documentation from the IRS dated on or after Oct. 1, 2016 that confirms a 2015 tax return was not filed. If you did not keep a copy of your W-2 forms, call the IRS at 1-800-908-9946 to request a Wage and Income Transcript.

Source of Income	W-2 Issued	2015 Income
	Yes No	\$
	Yes No	\$
	Yes No	\$

D. Sign This Worksheet

The student and the student's spouse (if married) must sign and date this worksheet.

Each person signing this form certifies that all the information reported on it is complete and correct. If any person providing information purposely gives false or misleading information on this worksheet, they may face prosecution, which could result in a fine or jail sentence, or both.

Signature of Student

Date

Signature of Spouse

Date